

NOTE: The Learning Provider and the in-house Chef Mentor (i.e. the Head Chef or the person assigned by the Head Chef to oversee the Candidate's training) are responsible for raising the Candidate to the exam-ready standard. The Learning Provider is to (1) devise the appropriate training programme, collaborating with the Chef Mentor and consulting with the Candidate, (2) undertake agreed elements of the practical training, (3) arrange or support other inputs, for example, from local suppliers or other chefs inside or outside the workplace, (4) conduct the cumulative assessment on all learning units in the Diploma and thereby demonstrate that the Candidate is exam-ready across the board.

Meanwhile the Chef Mentor is to (1) provide general support for the Candidate throughout the training period, (2) ensure where possible that aspects of the syllabus are covered in day-to-day work, (3) undertake specific elements of the training as agreed at the outset.

EXAM RESERVATION

With the three parties concerned – Learning Provider, Chef Mentor and Candidate - having considered the time and work required prior to the AAA Chef exam, circle your choice of month and year for the exam against the following options:

MARCH MAY SEPTEMBER NOVEMBER 2017 2018 2019 2020

BACKGROUND INFORMATION

Please list any formal qualifications your Candidate may hold and when gained:

| |
|--|
| |
| |
| |

List results of any competitions your Candidate may have entered or any awards held:

| |
|--|
| |
| |
| |

List what you and your Candidate consider to be the latter's job-related strengths:

| |
|--|
| |
| |
| |

| |
|--|
| List what you and your Candidate consider to be the latter's job-related weaknesses: |
| |
| |
| |
| If your Candidate is dyslexic or if there is any other factor which could affect exam performance, please inform us here: |
| |
| |
| |

EMPLOYER'S DECLARATION: I support this programme and will ensure my Candidate is mentored through to its completion –

Name & Position.....Signature.....

CANDIDATE'S DECLARATION: I am committed to being fully prepared for my exam -

Signature:.....

MENTOR'S DECLARATION: I am committed to enabling my Candidate to achieve the AAA standard –

Signature.....Date Scan & Plan Completed.....

Having retained copies, please post this Scan & Plan (without the Ratings Guide on the last page) to:

The British Food Trust (DCC), No. 1 Greenbank, Burleigh, Glos. GL5 2PL

Enquiries: Scott Antony, Development Director. Tel/Fax: 01453 886355. Email: santony@britfood.org.uk

Full information on the 'Triple A' is available at: www.aaawards.org.uk

AAA FOUNDATION CHEF

Has achieved the professional standard expected of a capable Kitchen & Larder Chef working under supervision.

RATINGS GUIDE - FOR SKILL SCANS OR EXAMS

The listing below is a guide to the different levels of ability and is applicable to both the initial Skill Scan conducted by the Chef Mentor, and also to the marking of the exam conducted by the Chef Examiners.

FAIL **Has not demonstrated the applied ability required to achieve the Award viz:**

| | |
|--------|--|
| Poor 1 | Very limited evidence of relevant ability demonstrated |
| Poor 2 | Limited evidence of relevant ability demonstrated |
| Poor 3 | Some evidence of relevant ability indicated but only in parts |
| Fair 4 | Evidence of potential ability shown but in need of further practice |
| Fair 5 | Evidence of ability, acceptable in a minority of components |
| Fair 6 | Evidence of ability, acceptable in a majority of components but insufficient overall |

PASS **Has demonstrated the applied ability in both preparation and results that meets the AAA standard viz:**

| | |
|-------------|--|
| Good 7 | Has amply demonstrated the skills and knowledge to work to the professional standard expected |
| Very Good 8 | Has shown, in addition, the awareness and understanding to ensure this quality of work can be maintained |

DISTINCTION **Has shown a level of overall ability that exceeds the standard denoted by this level of the Award viz:**

| | |
|--------------|--|
| Excellent 9 | Outstanding demonstration in preparation and result |
| Excellent 10 | Outstanding demonstration in preparation and result, with an assurance that convinces this quality can be maintained and developed |